

McDonald Taylor Ltd

Trading as SJH Consulting

56 Kings Mead



South Nutfield

RH1 5NN


Health & Safety Inspection Report



Organisation	Graham Care Ltd, Hawkhurst House
Name(s) of Contact	Richard (Maintenance)
Address	Cranbrook Road, Hawkhurst, Kent, TN18 5EF
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Date of Inspection	26 th August 2020

Observation	Recommendations	Responsibility	Completed	
Immediate Priorities. Resolve within 7 days.				
1	None identified			
High Priorities. Resolve within 1 month				
2	<p>An unattended drugs trolley was left in the office.</p> 	<p>It is important to ensure the drugs trolley is secured at all times. This was in the Dementia unit and there is a risk a resident may access the drugs.</p>		
3	<p>The riser cupboard to the south end of the ground floor has gaps around the ventilation ducting.</p> 	<p>The gaps are in the floor and ceiling area as shown in the photo. I am concerned that this may breach fire compartmentation. I recommend that you ask the fire risk assessor to take a view on this area and act according to his recommendations.</p>		

Medium Priorities. Resolve within 3 months

4	The hairdresser brings her own equipment which was not PAT checked.	It is important that any items bought into the home, be they resident or staff owned, should be safe and fit to use. Portable Appliance testing is one way this can be demonstrated. The hairdryer in questions is an item that is moved frequently and can suffer from cord damage. Request the hairdresser to have the item tested, or if possible, test in house.		
5	The pharmacy on the ground floor has oxygen stored.	Whilst there is a hand made sign on the door a proper oxygen warning sign should be displayed. 		

Low Priorities. Resolve within 6 months

5	2 nd floor microwave was dirty	Please ensure staff clean the microwave after use. A build up of old food can cause contamination of other products leading to food related illness.		
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