

Graham Care Training Matrix

		Job Role						Method			
Course	Frequency (Years)	Duty Manager/ Team Leader	Care Worker	Social Assistant	Kitchen Staff	Domestic Staff	Office/ Maintenance Staff	Face-to-Face	Webinar	E-Learning	Competency Assessment
Fire Awareness	1	Yes	Yes	Yes	Yes	Yes	Yes	1hr	1 hr		
Basic Life Support	1	Yes	Yes	Yes				2hr			
Moving & Handling	1	Yes	Yes	Yes				3hr	1hr		
Recording & Reporting	1	Yes	Yes	Yes					1hr		
Shift Management		Yes						3hr			
Safeguarding	1	Yes	Yes	Yes	Yes	Yes	Yes		1hr		
Positive Behaviour Support	1	Yes	Yes	Yes				3hr			
Medication	1	Yes	Yes							Atlas	In Home
Continence	1	Yes								Yes	In Home
Dementia Awareness	1	Yes	Yes	Yes	Yes	Yes				Yes	
Diabetes	1	Yes								Yes	
End of Life	1	Yes	Yes	Yes						Yes	
Mental Capacity Act	1	Yes	Yes	Yes	Yes	Yes	Yes			Yes	
Equality, Diversity & Human Rights	1	Yes	Yes	Yes	Yes	Yes	Yes			Yes	
Health & Safety	1	Yes	Yes	Yes	Yes	Yes	Yes			Yes	
Food Hygiene in Health & Social care	1	Yes	Yes	Yes	Yes					Yes	
Infection, Prevention & Control	1	Yes	Yes	Yes		Yes				Yes	
Nutrition	1	Yes								Yes	
Oral Health	1	Yes	Yes							Yes	
Tissue Viability	3	Yes						External			
Venepuncture	3	Yes						External			